

Dear Directors,

CONGRATULATIONS on your success in advancing to the 2020 UIL State Military Marching Band Championships! On behalf of Pine Tree ISD, I would like to welcome you to Longview. We are honored to have you as our guests on December 9th. Our staff and volunteers have been working alongside Jim Jones, the NAMMB personnel and the UIL officials in order to make your day a special event.

Here are a few items of important information for you. ***Please help by making sure your entire community has this information*** so that there will be no surprises on the day of contest.

- **Upon Arrival** – your guide will greet you and give you a bag that includes special passes/wristbands for your bus drivers, chaperones, and staff that are on your buses.
- **UIL Required Entry Fees** will be charged at the gate. **Adults: \$20 for entire day, Child/Student (age 3 – Grade 12) \$15 for entire day, Child under age 3: Free.**
- **Administrator Tickets/Parking** – There will be special VIP parking reserved for district superintendents and principals. We can only reserve two spots per school, so please show your credentials to the parking attendant. We will also have VIP tickets available for you at the Will Call window, and special seating roped off in a prime location.
- **Director Hospitality** – UIL State Contest regulations do not permit any directors up into the contest press box. We will have a director hospitality area roped off with tables, chairs, and snacks set up on the Home Side under the bleachers on the South end. Watch for the signs. Directors, staff, and spouses are welcome to relax and visit.
- **MASKS Required on Property** - Please see the UIL notice about masks being required for all participants, directors, and helpers involved with the performance. Per UIL Risk Mitigation Guidelines and the Pine Tree ISD Stadium use guidelines, masks are also required for all spectators. Please respect social distancing and keep groups under 10 people.
- **Stadium Rules and regulations** can be found here:
<http://www.ptisd.org/upload/page/0288/docs/FSDirect/PINE%20TREE%20ISD%20FACILITIES%20USE%20AND%20RENTAL%20HANDBOOK.pdf>
- **Spectator parking** will be on the Home side of the stadium. No private cars will be allowed on the Visitors side where the buses will be parking.
- **Participant Band Bus and Equipment Truck Parking** will be on the Visitors side of the stadium. Please inform your drivers to cooperate with the trained parking attendants so that we have plenty of room for everyone.
- **Food and Beverage in Parking Lots is not allowed.** The Pine Tree Band Boosters are offering a pre-packaged sack lunch that you can order for your group ahead of time, to be ready at the time that you specify. [CLICK HERE TO ORDER MEALS](#). There can be no setting up of tables, chairs, grills, etc. in the parking areas in order to preserve space. Concessions will be open on both the home side and the visitor's side.
- **Changing Facilities and Restrooms** will be available on the visitor's side where the buses are parked.

- **Warm-Up Areas** – UIL Risk Mitigation is requiring three warmup areas: A, B, and C. All are located withing walking distance to the stadium. If you have need for handicapped assistance please tell the parking lot attendant upon arrival.
- **Instrument Repair** – Tatum Music will have a repair booth on the Visitor’s side under the bleachers (near the restrooms and concessions).
- **Field Entry for Performance** – see enclosed map. Entry will be through the visitor’s side gate, and around the North End sidewalk (through the North END ZONE). We will hold you there until it is time to line up on the track.
- **Field EXIT for Performance** – will be on the Home Side SOUTH End Zone (near the field house and scoreboard). From there you will go immediately to the picture area to take your group picture. After that is completed you will continue to walk back toward your buses.
- **Stadium Entry When Not Performing** – In order to maintain social distancing, we will have the visitors stands roped off into sections for each band to have room to sit, eat, and watch the competition while waiting for results. We are trying to prevent cross-contamination between the various schools. Students may walk around the stadium driveway (outside of the fences) if they wish to visit with parents and shop at the vendor booths. Please make sure they have an identifying band shirt on if they wish to come around. Due to stadium 50% capacity requirement, we cannot allow groups of students to come and sit on the home side.
- **At the Conclusion of Each Event** Band Directors will be instructed where to gather to receive packets/ratings sheets and DRUM Majors will be instructed where to gather to get lined up for the Awards Ceremony. Please listen for the announcements.
- **Should An Emergency Arise** Christus Health will have a tent available on the SOUTH end of the stadium to assist with injuries/emergencies. Please report to the nearest worker if you need assistance.

We look forward to a very successful day. Please feel free to call upon us if you have any questions or concerns.

Sincerely,

Lee Branson
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 Pine Tree ISD
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Contest Coordinator: Mindi Turner
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